

Room Reservation Form of **Parkyard Hotel Shanghai**

Please fill in the form and send it to Reservation Department of GLI through Email or fax.

Tel: 86 21 5236 0030-812 Cissy Chen Fax: 86 21 5236 0029 E-mail: cissy.chen@globaleaders.com

Guest Information

Company Name _____

Guest Name _____ Male Female

Passport No. _____

Tel No. _____ Fax _____

E-mail _____

Room Type	Special Rate	No. of Rooms	Smoking	Check in	Flight No.	Check out
Business King	RMB 680net (approx. \$90)					
Business Twins	RMB 680net (approx. \$90)					
Business Suite	RMB 980net (approx. \$140)					

- The rates are inclusive of 15% service charge and one (two) daily breakfast
- The hotel's official check-in time is after 2:00pm, and check-out is 12:00 am
- The rate quoted is subject to attending **the 2nd APISSX Meeting 2008** only
- **The deadline is April 10th 2008.** Booking after the deadline is subject to room availability.

Airport Pick Up Service (Please choose)

- Buick Car RMB RMB 550/480(Puong Airport/Hongqiao Airport)
 Buick Van RMB700/600(Pudong/Hongqiao)
 Audi A6 RMB 760/650(Pudong Airport /Hongqiao Airport)
 No need

Payment Guarantee

Credit card paid: VISA JCB AMEX MASTERCARD Diners Club

Credit card Number: _____ Expiration date: _____

Holder Name: _____ Signature: _____

Cancellation and No show items:

- The airport pick up service charged would be accounted into the room charge. This kind of charge has to be paid, if you do not cancel the airport pick up service 24 hours before the checking in date.
- The hotel reservation is valid after receiving the confirmation letter. One night room charge has to be paid, if you do not make the valid cancellation 24 hours before the checking in date or no show.

Date:

Signature & Stamp: